

Policies and Procedures: Unexpected Closure.

I will endeavour to provide a service for the hours and times that I have been contracted to work. However very occasionally it may be necessary to close my childminding service.

This may be as a result of me being unwell and therefore unable to work. If I have a minor ailment, such as a cough or cold, I will continue to work. If my illness is very contagious then I will refrain from working, (for example diarrhoea and sickness) until I know I cannot pass on the infection to you or your child(ren). I will try to provide as much notice as possible if I am unable to work.

There may be other occasions when I am unable to provide a service, for example:

- Flooding.
- Extended power cut in cold weather.
- Medical emergency for myself or an immediate family member.
- Family bereavement.
- Terrorist threat/attack.
- Natural disaster such as hurricane/earthquake.

I will advise you as soon as I can if I am unable to provide a service. I will make no charge if I am unable to provide a service.

First Written: 1st August 2014 Last updated: 28th September 2018 Signed:

Date Reviewed	Signed